

Student Government of Loyola Chicago



01/22/2020, 7:00 PM

SGLC Office (Damen 210), Lake Shore Campus

Executive Minutes

- I. Roll Call
 - A. Call to Order at 7:00 PM
 - B. All Present
- II. Check Ins
- III. Reviewing and signing bylaws
 - A. President Meis stated that she will send them out as soon as she has finished updating them.
- IV. Update on Paperless classrooms/First-Year Sustainability Module
 - A. CSO Abbott stated that she received an email about the paperless classrooms. Senator Esparza had emailed Nancy Tuckman and has not gotten a response. She thinks we should talk to Aaron Durnbaugh about it. She has not yet been updated on the first-year sustainability module but would like to be.
 - B. VP Guerrero stated that they are talking to Nancy Tuckman because Provost Callahan directed us to her.
 - C. President Meis stated she also has the Dean perspective with the IES perspective.
 - D. CSO Abbott stated thank you for the clarification.
 - E. President Meis stated to send a gentle follow-up and as far as she knows is that Senator Esparza and Senator Walsh are working on the module.
- V. Updates on Survey Outreach
 - A. President Meis asked how everything is regarding the survey outreach.
 - B. CCO Martinez stated that they have started working on the flyers. They have already picked the prizes and will send it to Dean Manzano.
 - C. President Meis stated to go through CFO Noriega as well. She asked what the plan for outreach is going to be.
 - D. CCO Martinez stated that they are going to start promoting next week on social media and continue throughout the week. Another strong way to promote is to speak at classes as well.
 - E. VP Guerrero stated that tabling can also be engaging. Make an effort to speak and engage to people, it is a nice way to bring more people on board.
 - F. Speaker Drescher stated that she is going to talk to Cabinet about buying food for tabling.
 - G. President Meis asked if they can post videos on social media with members asking students to fill out the survey.
 - H. CCO Martinez stated that we can try next week after Senate and ask some people to come to the office and do something for Instagram.
 - I. President Meis asked if there is going to be a newsletter before January 31st.
 - J. CCO Martinez stated that he is not sure yet. He is planning on sending something with the minutes to ask senators to send things to him.
 - K. President Meis stated that she wanted to include CEDIO Thomas' recent presentation.
 - L. VP Guerrero stated that they did the mid-year report so maybe some things from that can also go out.
 - M. CCO Martinez asked if they were trying to promote the survey.
 - N. President Meis stated that she wanted it out by January 31st latest to give people a day for the survey.
 - O. Speaker Drescher stated that he should see what is more marketable and reach out to specific senators.
 - P. CEDIO Thomas stated that she can forward materials through SDMA and BCC's newsletter. SAGA also posts on social media.
 - Q. CSO Abbott stated that he can also send something to Chris Peterson to send things through IES.
 - R. President Meis stated that we should coordinate those organizational emails.
 - S. VP Guerrero stated that they have an ongoing list of departments and contacts. They can compile that and send those emails.
 - T. President Meis stated that she is trying to speak at several organizational meetings, if anyone wants to help with that. Also, please help with tabling.
 - U. VP Guerrero stated that we should take it upon yourself with the survey outreach.
 - V. President Meis asked when the graphics are going to be done.
 - W. CCO Martinez stated that he is going to try for tomorrow night.
- VI. Update from Judicial Branch (**Chief Justice Lanham**)

- A. CJ Lanham stated that everything is good. They are working on a Bylaws workshop time. They are not sure when it is. Let us know if anyone is having troubles with legislation. They are making a document to help with the legislation process. AJ Palmar is also working on a flowchart and will share that when he is done.
 - B. VP Guerrero asked how they pick office hours.
 - C. CJ Lanham stated that they pick one hour a week that they are free and commit to it.
 - D. VP Guerrero asked if those hours are going to be permanent.
 - E. CJ Lanham stated that she is hoping that is the case, or they are at least semi-permanent cause things can come up.
 - F. VP Guerrero stated that he hopes that it can be regularly scheduled.
 - G. CoS Carfagno stated that if they let him know ahead of time, he can also add it to the calendar which will help people use it more.
 - H. President Meis stated that letting Secretary Prag know so she can put it in the email can be helpful as well.
 - I. AG Barbieri stated that letting Secretary Prag know would be helpful. Also, if they are in here for office hours, there will not be a steady stream of people and they also can continue working on what they need to during that time.
 - J. President Meis asked if they have a consistent time to meet this semester.
 - K. CJ Lanham stated yes.
- VII. Update from Legislative Branch (**Speaker Drescher**)
- A. Speaker Drescher stated that there is a lot of legislation on the horizon. Senator Walsh is working on sustainable practices on Loyola properties. We talked through the practicality of that as well. I encouraged him to tap into the Anchor Mission Initiative from Patrick Green as well. We are looking at more internal practices as well. The water bottle filler was placed in Mertz over Winter Break.
 - B. President Meis asked if that was work directly done by Senator Carberry.
 - C. Speaker Drescher stated yes and she is working on legislation to acknowledge everyone who worked on it so we can promote it that way. Black History Month is on the horizon. She is going to talk to Senator Perry-Tillmon about the legislation and CEDIO Thomas is also helping with that. She is going to plan a legislation workshop in the next week or two to create a working space to work with each other and gain perspective on writing practice. Senator Doyle is working on a piece to acknowledge in years forward Indigenous People's Day and to include a land acknowledgement as well. Active Shooter Workshops are also on the horizon. Senator O'Brien is working on a piece of legislation for menstruation products and acknowledging the work of SRJ and the University admin. Other initiatives on the horizon is Justice and RCDC are working on the trash rooms. Safety and Wellness and President Meis are working with the Clery Act. Senator Esparza seems to be the point person on paperless classrooms. She is going through the process of onboarding our new members and going through the training material. On Saturday, Legislative Breakout will be geared towards more structured areas of action plans for these initiatives.
 - D. President Meis stated that if you feel as though you may tie in or be able to help out on any of this, please do.
 - E. Speaker Drescher stated that if you let her know, she can also put you in contact with the right people.
 - F. CoS Carfagno stated that CFO Noriega and himself can get her connected with someone to help out with the sustainable practices on the properties.
- VIII. Survey
- A. President Meis stated that the Survey has been finalized.
- IX. Update on Dinner with the Deans (**VP Guerrero & CoS Carfagno**)
- A. VP Guerrero stated that the idea came up from the Dean of the College of Arts and Sciences while they were reading through the org goals. They are in the process of finalizing it.
 - B. CoS Carfagno stated that it will be in Palm Court from 5:00 – 7:00 PM.
 - C. VP Guerrero stated that there will be more details to come.
 - D. CoS Carfagno stated they can also bring in a guest speaker.
 - E. President Meis stated that hopefully we can finalize it soon.
 - F. CoS Carfagno stated that both dates are blocked off for now.
 - G. President Meis stated that we can push the timeline if this is too soon.
- X. Update on Alder people Visit Initiative (**VP Guerrero**)
- A. VP Guerrero stated that he is working with the Civic Engagement Office. It was brought to our attention by CFO Magdziarz and met with Phil Hale. It is something that interests them and how Loyola has an impact on the neighboring communities. The idea is to have the Alder people from both districts that Loyola is in to come visit. It will most likely be on March 24th.
 - B. CoS Carfagno stated that he can see if he can get a state representative to come as well.
 - C. VP Guerrero stated that there are a lot of dates floating around as well, so we should think of ways to stay organized.
- XI. Budget Update (**CFO Noriega**)
- A. CFO Noriega stated they started the year with \$24,305. Right now, we still have around \$11,500. The lines that have the most is the Senate discretionary with \$4,000. Marketing fund has \$900. The committees also have money left in their budget. There is room for sustainable things in the budget. We would like to use the money, especially if we do not want the money to be taken away. She would like to have a brainstorming session to figure out what to do with the money.

- B. President Meis asked if the \$11,000 includes the Spring Banquet.
 - C. CFO Noriega stated that it does not.
 - D. President Meis asked if we have to pay for NJSLC.
 - E. CFO Noriega stated that we have to allocate money for the next group to go. She asked how much that was.
 - F. President Meis stated that she did not.
 - G. CCO Martinez stated that they will spend money on the survey. He also has to print another piece of artwork.
 - H. CFO Noriega asked how much it will be.
 - I. CCO Martinez stated that he is not sure.
- XII. Transition Documents Update (**AG Barbieri**)
- A. AG Barbieri stated that she sent transition documents to everyone except those that she needs to talk to. Everyone should have access to upload anything they need to. There should be a template to follow to the best of your knowledge. Change and edit it as you see fit.
 - B. CSO Abbott asked if she should coordinate with Eric DeBold on this since she was not here last semester.
 - C. AG Barbieri stated yes. They are also do by March 23rd.
 - D. President Meis asked if the Arrupe Liaison also gets a transition document.
 - E. CCO Martinez stated that they were not required to but he still did it.
 - F. AG Barbieri stated she can send one.
 - G. CCO Martinez stated that they actually have to do one for SGAC.
- XIII. Governance
- A. AG Barbieri stated that is going, she is not able to meet at the time they are able to meet. She is planning on meeting with Senator O'Brien weekly to discuss their meetings and see where they are at.
 - B. VP Guerrero stated to let them know if she needs any support.
 - C. President Meis stated that the transition meeting will be April 7th. So, legislation can be submitted up till the 24th.
- XIV. Soup Kitchen Initiative (**President Meis & CoS Carfagno**)
- A. President Meis stated that Campus Ministry works with Canterbury Soup Kitchen and they accommodate groups. They can take up to ten people and will be a first come first serve.
 - B. CoS Carfagno stated that they can do it multiple times as well.
- XV. Change in Communications Team and Next Steps (**President Meis**)
- A. Aurora Nelson sent in her resignation and only had high praises for SGLC, she just could not commit at the time. They are looking toward next steps and will meet with Comms. They are looking to be recruiting for a new Associate Communications Officer.
- XVI. MLK events
- A. CEDIO Thomas stated that yesterday was the keynote speaker event with Clint Smith. She introduced him with her own original spoken word piece. There was a live stream if you would like to watch.
 - B. President Meis asked if she got pictures.
 - C. CEDIO Thomas stated she did and can pass them along.
- XVII. New member Orientation (**Speaker Drescher & CoS Carfagno**)
- A. President Meis asked how the new member orientation is going.
 - B. Speaker Drescher stated that she went through the entire PowerPoint that covers almost everything. She will be sending out a full folder of new member materials to go through. She also talked through the organizational goals. She did give her a name tag and a pin but could not find a form. She also had her sign the waiver for the Inservice.
 - C. President Meis stated that she just wanted to make sure and also make sure that she filled out the information for the directory.
 - D. Speaker Drescher stated that she will send that information form to her tonight.
- XVIII. Phoenix Article
- A. President Meis stated that the Phoenix wrote an article about the ASL class and Sociology of Disabilities class.
- XIX. Senate
- A. President Meis stated that she would love to hear from everyone more. Not everyone reads the report and important things should be emphasized during this time.
- XX. Executive Branch Breakout at Inservice
- A. President Meis stated that we had talked about different ideas. She reached out to someone in Community Service & Action and she gave her a podcast to listen to and then we can reflect on it.
- XXI. Anything for the good of cause?
- A. President Meis stated that we are all going to fill out the mid-year feedback form right now.
 1. VP Guerrero stated that it is another platform to you to raise any awareness to about the organization. They can work on the organization and improve it this semester.
 2. Secretary Prag stated that the link is in her last email.
 3. CoS Carfagno stated that if you would like to meet, we can also open up to do that.
 - B. Secretary Prag stated that the Exec Report will be open on Friday and is due on Sunday at 4:00 PM. Please send information for the org email to her by noon tomorrow.
- XXII. Adjourn
- A. Meeting adjourned at 7:58 PM